

Eldora City Council
Special Council Meeting
September 3, 2020 -- 6:00 pm

The council gave the option to meet via Zoom or in the council chambers due to the Governor's State of Public Health Disaster, eliminating groups of more than 50% capacity and social distancing.

Eldora City Council met in a Workshop Session with Mayor David Dunn presiding. Council members Melody Hoy, Greg Priske, Cindy Johns, Blake Jones, and Aaron Budweg were present. Also present was Chandra Kyte in the council chambers and Blake Jones was on Zoom. Also, present at the council meeting were Michael Pearce, Wendy Bradley, Jerry Kramer, and Sarah Carson in the council chambers. By Zoom was Sara Baranowski.

The meeting started with the Pledge of Allegiance. The council received a copy of Chapter 21, City Administrator, an ad from previous posting and a job description. Cindy Johns has called the Iowa League of Cities to get some input. They said that a city our size normally does not have a city administrator and if they do have one, they would move to a larger city down the road. Cindy said the Grundy Center has a clerk/mayor system and is close to our size. Melody Hoy mentioned that each city is different with different needs, but it does not hurt to look at different options.

The council discussed options for the City. A part time City Administrator was suggested by Jim Hendrick when he left Eldora. The city could add a Deputy Clerk or add more duties to the current staff. The city could share a City Administrator with another city. A person could be added for economic development and be the city's manager. The mayor and council could be more involved in the City. They thought someone needs to be on site to work with the department heads. They looked at Grundy Center system without a City Administrator and they have a meeting twice a month.

The council looked at the gaps with the City to see what they would need in a City Administrator/Manager. They review the current job description and looked at what could be farmed out to council committees. Wendy Bradley was making a list on what the council thought on the City Administrator needs were. They would like a survey of each member of the council on what they were looking for the City. Wendy would work on a survey to be sent out. They thought a survey could also go to the department heads also.

The council would start with meeting with Grundy Center next week and review their system and see if it would work for Eldora or some hybrid of the system for Eldora.

The council members gave their communications at this time and Cindy was asking about the siren all clear 3 short signals that are not done anymore. The sheriff controls the sirens and they stopped the practice of an all clear signal because more weather could be coming in. It is an outside warning system and those inside would have a weather radio or cell phone to check. Wendy gave a handbook update. They had a meeting to compare the handbook to the current handbook. It is in a final draft and if a council member has any questions, they can let Wendy know. Jerry Kramer as asking if the new handbook would

add any more expense to the City and Aaron said there would be cost savings for the City. He said they were minor changes to the handbook, and it was compared to the Union Contract also. The council wanted Chandra to put on Clerk Net a question on what cities our size have, full time or part time and pay.

Mayor Dunn asked for a motion to adjourn. Council member Hoy so moved; meeting adjourned at 7:27 pm.

David W. Dunn, Mayor

ATTEST:

Chandra Kyte, City Clerk